

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

REQUEST FOR TASK PLAN / TASK ORDER

CONTRACTOR	CONTRACT NO./TASK NO.	JOB ORDER NUMBER	APPROP. FY
QSS Group, Inc.	NAS5- 99124 TASK NO. 102 AMENDMENT	710-632-60-01-89	99

TASK TITLE: (NTE 80 characters; include Project name)

Cross Enterprise Technology Office (CETO) Services

APPROVALS: (Type or print name and sign)

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)

Patrick C. Schwartz

DATE

6-14-99

ORG
CODE

710.2

MAIL
CODE

710.2

PHONE

6-0172

BRANCH HEAD

DATE

6/14/99

CODE

710

PHONE

6-3215

Gary L. Martin

CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

DATE

6/16/99

CODE

560

301-286-6382

Robert S. Eakin, Jr.

FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?

(If YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)

CONTRACTING OFFICER'S QUALITY REP.

Larry Moore

DESIGNATED FAM:

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

C.O. Requested Quote on:

Date: JUN 17 1999

Contractor will develop specification or statement of work under this task for a future procurement. ☒ NO ☐ YES

Flight hardware will be shipped to GSFC for testing prior to final delivery. ☐ NO ☐ YES ☐ N/A

Government Furnished Property/Facilities: ☒ NO ☐ YES - SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance: ☐ NO ☒ YES If yes: ☒ TOTAL ☐ PARTIAL
If partial, indicate onsite work in SOW by asterisk (*)

Surveillance Plan Attached: ☐ NO ☐ YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be June 17, 1999.

INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	<input checked="" type="checkbox"/> No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 130,394.

The target fee of this task order is \$ 8,476.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 138,870.

The maximum fee is \$ 12,387.

The minimum fee is \$0.

AUTHORIZED SIGNATURE:

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

Lorrie L. Eakin

SIGNATURE OF CONTRACTING OFFICER

9/1/99

DATE

Lorrie L. Eakin
Contracting Officer

TYPED NAME OF CONTRACTING OFFICER

CONTRACTOR'S ACCEPTANCE:

AUTHORIZED SIGNATURE

DATE

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NAS5-

99124

102

Applicable paragraphs from contract Statement of Work:

Function 1 - A,1,a,b,c,d

STATEMENT OF WORK: (Continue on blank paper if additional space is required)

Code 710 Statement of Work

System Engineering Services for CETO Program. Provide technical services to the Cross Enterprise Technology Office (CETO) in the following areas:

- Analyze task write-up, and analyze and categorize the described technology by various criteria: technology discipline, maturity, completeness of description, redundancy, and financial accuracy.
- Design, upgrade, and maintain the WEB and file server for the NTPIO office. This task involves providing backups, security, and other features necessary for NASA's convenience and utility.
- Analyze technology portfolio by various criteria: balance by thrust, Center, TRL, and critical technology.
- Provide after hours and week-end support with network hardware maintenance and/or problems and server backups.

PERFORMANCE SPECIFICATIONS:

List date and time when back-ups are done and disk space available for Deliverable Number1.

List topics worked on and status for Deliverable Number 2.

Include various usage and analysis metrics for Deliverable Number 3.

List studies, tools, work done, and status for Deliverable Number 4.

APPLICABLE DOCUMENTS:

None

TASK END DATE:

6/21/00

MILESTONES/DELIVERABLES AND DATES:

1 Server Integrity Report and Backup Report	Each Monday
2 Progress Report	7th of the Month
3 CETDP Planning Tool Status Report	7th of the Month
4 System Studies Status Report	7th of the Month

PERFORMANCE STANDARDS:

Schedule: On-time delivery of above.

Technical: ATR's acceptance of above.

FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):

Chris Schwartz, building 3, room 210